



# Who Does What

## \*LESSON\*

### LEARNING & DEVELOPMENT OUTCOME

Participants will work together to leverage one another's strengths to accomplish a common goal.

### MATERIALS

Building a Business Team worksheet, writing utensils

### AGE ADJUSTMENTS

For an older audience, rewrite the job descriptions on the worksheet to include more detailed or nuanced responsibilities, or include additional jobs.

## Lesson Plan

### Introducing the Lesson

- Ask participants to share their thoughts on the following quote:
  - "Great things in business are never done by one person" -Steve Jobs



What if the group does not divide evenly by five?

### Experiencing the Lesson

- Have participants get into groups of five.
- Give each group a Building a Business Team worksheet.
- Set the stage by stating that each group is a business team tasked with creating the next bestselling children's book.
- Explain that each group is to read the five job descriptions on the worksheet and decide who in their group should take which role.
  - Participants should go with the role that they think they would do the best at, not just the one they would enjoy the most.
  - The group must come to a consensus on which participant should take which role.
  - Groups should make decisions by discussing each member's individual strengths.

"Make some groups of four, or even three if necessary. Have each group with fewer than five participants pick a role for each participant and then come up with how they would recruit a team member for the remaining role(s)."



### Closing the Lesson

- Have each group share who they put in each role and how they came to that conclusion.

### After the Lesson

- Pay attention to what role each participant said they would be good at and try to find tasks for them to do throughout the year that can play on those strengths.

## Further Exploration

- Instead of using the jobs on the Building a Business Team worksheet, have each participant write their own job description.
  - Have each group discuss all of the work that needs to get done on the team and who would be good at each task.
  - Then, have each participant come up with their own job title and list of responsibilities.



## Get Creative

- Have each group actually create a children's book.
  - Provide paper, scissors, pencils, markers, and other creative materials.
  - Have participants decide on jobs before starting to work.
  - Encourage participants to help each other with their assigned jobs but also respect the job that each participant was given.
  - Give each group a set amount of time to create their book.
  - End by having each group share their book by reading it to the rest of the group.

## Online

- To facilitate this lesson online, send participants the worksheet with the job descriptions.
- Put each group in a breakout room and give them a designated amount of time to discuss and decide who should take which role.
- Close the breakout rooms and have each group share what they decided and how they came to those decisions.





# Building a Business Team

Decide which member of your group would be the best match for each job based on their individual strengths and talents.

## Author

### Responsibilities:

- Come up with the idea for an engaging story
- Write the text of the story in a clear and concise way
- Include descriptive writing

Group member:

## Illustrator

### Responsibilities:

- Come up with a vision for the book's overall look
- Design pictures to go with each page of the book
- Create a cohesive look and feel

Group member:

## Editor

### Responsibilities:

- Add to the ideas of the author
- Make sure all spelling, grammar, and punctuation is correct
- Proofread and check for final details

Group member:

## Publisher

### Responsibilities:

- Make sure that everybody else does their job on time
- Set and keep track of big picture goals for the team
- Communicate with everybody

Group member:

## Sales Manager

### Responsibilities:

- Form relationships with bookstore owners
- Convince people to buy or download the book
- Decide how to advertise

Group member:

Worksheet for: Who Does What